



Florida Recovery Obligation Calculation (F-ROC)

**2024
Post Disaster Questionnaire
(PDQ)**



Contents:

FDEM F-ROC Standardized Forms	3
FDEM F-ROC Trainings	4
Procurement	4
Contract Administration	5





FDEM F-ROC Standardized Forms

1. Did the Applicant utilize any of FDEM's standardized form(s)?

- a. Yes, the Applicant utilized applicable FDEM PA standardized form(s).
- b. No, the Applicant did not utilize FDEM PA standardized form(s).

1a. Please select the forms utilized. Important note: if the form does not apply to the Applicant or work performed, select N/A.

- a. Daily Activity Report (inclusive of all Daily Activity Report forms) Yes No N/A
- b. First Push Activity Log (FROC-LOG-007) Yes No N/A
- c. Donated Resources Activity Report - Daily Log (FROC-LOG-011) Yes No N/A
- d. PA Initial Damage Assessment (FROC-FOR-005) Yes No N/A
- e. IA Initial Damage Assessment (FROC-FOR-007) Yes No N/A
- f. Alternate Procedures for Debris Removal (F-ROC-LOG-013) Yes No N/A
- g. Daily Roving Monitor Log (FROC-LOG-010) Yes No N/A
- h. Haul-Out Log (FROC-LOG-003) Yes No N/A
- i. Leaner-Hanger Summary (FROC-SUM-002) Yes No N/A
- j. Load Site Log (FROC-LOG-006) Yes No N/A
- k. Stump Summary (FROC-SUM-004) Yes No N/A
- l. Tower Monitor Summary (FROC-SUM-001) Yes No N/A
- m. Truck Certification Form & Instructions (FROC-GUI-006) Yes No N/A
- n. Contract Work Summary Record (FROC-SUM-005) Yes No N/A
- o. Crew Time Report (FROC-LOG-013) Yes No N/A
- p. Equipment Inventory Log (FROC-LOG-005) Yes No N/A
- q. Fringe Benefit Calculation Worksheet (FROC-FOR-002) Yes No N/A
- r. Labor Backfill Form (FROC-FOR-006) Yes No N/A
- s. Labor Roster (FROC-SUM-003) Yes No N/A
- t. On-Hand Materials and Supplies Usage Log (FROC-LOG-004) Yes No N/A
- u. Sign-In Sheet (FROC-LOG-009) Yes No N/A
- v. Unmanned Equipment Usage Log (FROC-LOG-012) Yes No N/A





**If yes, please upload the following documents:*

Required Documentation:
Sample of each form utilized

FDEM F-ROC Trainings

2. Did an employee(s) from your entity attend any FDEM F-ROC training(s)?

- a. Yes, the Applicant attended FDEM F-ROC training(s).
- b. No, the Applicant did not attend any FDEM F-ROC training(s).

2a. If yes, please select all that apply:

- a. A Comprehensive Approach to F-ROC Administration Yes No
- b. Making F-ROC Work For You Yes No
- c. Implementing the F-ROC Approach: Project Worksheets Fundamentals Yes No
- d. F-ROC: Procurement using the F-ROC Approach Yes No
- e. FL- 603f: Public Assistance 101 & Grants Management (F-ROC) Yes No
- f. FL- 608f: Emergency Work Eligibility (F-ROC) Yes No

**If yes, please upload the following documents:*

Required Documentation:
Training Certificate for each training completed

2g. For any trainings indicated as 'yes' in question 2, please provide the training names, and the names and titles of employees who attended the trainings. If no trainings were attended, please respond with "N/A".

Training Name	Employee Name	Title



Procurement

3. Did the Applicant use cooperative or joint-purchasing (piggy-back) contracts?

- a. Yes, the Applicant used cooperative or joint-purchasing (piggy-back) contracts.
- b. No, the Applicant did not use cooperative or joint-purchasing (piggy-back) contracts.

**If yes, please upload the following documents:*

Required Documentation:
Piggyback Contract

Contract Administration

4. Did the Applicant utilize a contractor for debris removal activities?

- a. Yes, the Applicant utilized the contractor submitted during the DRA for debris removal activities.
- b. Yes, the Applicant procured a contractor for debris removal activities by utilizing emergency procurement.
- c. No, the Applicant did not utilize a contractor for debris removal activities.
- d. N/A, the Applicant did not claim Debris Removal (CAT A) costs.

**If yes, please upload the following documents:*

Required Documentation:
Advertisement
Request for Proposal
Proposal
Scoring Tabulation
Notice of Award
Debris Removal Contract
Amendment

4a. If yes, please list the contractor. (Please list the contractor in textbox)

a. _____



5. Is the Applicant EMAP (Emergency Management Accreditation Program) accredited?

- a. Yes, the applicant is EMAP accredited.
- b. No, the applicant is not EMAP accredited.

Required Documentation:

EMAP Accreditation Letter

