

Section 311 - Reporting Form
EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW ACT OF 1986

Facility Name: _____

Mailing Address: _____

City, State, Zip: _____ County: _____

Physical Address: _____
 (If different from mailing address)

Owner Name: _____ Operator Name: _____

Facility Representative: _____ Phone: _____

It is the facility's option to use this form or to submit Material Safety Data Sheets (MSDSs) for certain chemicals at your facility under EPCRA, Section 311; however, the list must be grouped in the five Hazard Categories listed below. This is a one-time reporting requirement. However, within ninety days of discovering significant new information on a chemical or acquiring a new chemical that is covered, a facility must submit an MSDS or a new list for those chemicals.

Date of initial submittal or update: _____ Initial _____ Update _____

A copy of this submittal must be sent to: 1) Local fire department; 2) Local Emergency Planning Committee; and, 3) State Emergency Response Commission.

You must report on: 1) the Extremely Hazardous Substances in excess of the Threshold Planning Quantity, or 500 pounds, whichever is less; and 2) any of the hazardous chemicals that meet or exceed 10,000 pounds for which the OSHA requires an MSDS to be maintained.

Check **all** the below listed physical and chemical categories that apply:
 F - Fire Hazard; P - Sudden Release of Pressure; R - Reactivity; AH - Immediate (Acute) Health Hazard; and CH - Delayed (Chronic) Health Hazard.
 (If additional space is needed, use the reverse of this form.)

CHEMICAL NAME	CAS NUMBER	F	P	R	AH	CH

State Emergency Response Commission
 2555 Shumard Oak Boulevard
 Tallahassee, Florida 32399-2149
 (850) 413-9970 or (800) 635-7179 (Florida only)

