

# **State Hazard Mitigation Plan Advisory Team**

Meeting Summary  
Tuesday, October 7, 2008  
1:00 p.m.

4030 Esplanade Way  
Tallahassee, Florida 32399-2100

**Opening:** The meeting of the State Hazard Mitigation Plan Advisory Team was called to order at 1:00 p.m. on Tuesday, October 7th, 2008 by Miles Anderson.

## **Welcome – Introductions & Meeting Goals**

Miles Anderson welcomed everyone and thanked them for coming. He voiced the success of the recently approved State Enhanced Mitigation Plan Appendix and invited the participants to keep up with the good input.

Anne Boland gave an overview of the SHMPAT and why they were all invited.

### **Introductions**

Participants were asked to give their name and the agency they were representing, and any mitigation background they wished to share.

### **Meeting Goals**

Laura Hite introduced the purpose of the meeting, and the goals to be achieved. This included both the discussion of the minutes from the July meeting, as well as breaking into subgroups and moving forward with the 2010 State Plan update.

## **Review of July Topics**

Marybeth Groff invited everyone to review the minutes/results of last meeting and solicited any feedback or comments. She highlighted a challenge the group had identified during the July meeting as a lack of funding available to State agencies as well as the group's desire to bridge the gap between federal, state, and local agencies/governments. It was discussed that closing the gap between federal, state, and local levels could open up funding opportunities. Marybeth then asked the group to keep the results from the July meeting in mind when assisting with updating the State's plan so the ideas generated can be incorporated. She reiterated the importance for state agencies to participate in Local Mitigation Strategy Working Groups. A member stated that other regional agencies in addition to planning councils should be involved as potential partners, as well as private groups and Metropolitan Planning Organizations (MPOs).

## **Role at SHMPAT**

Joy Duperrault asked everyone to give their reason for participating on the SHMPAT and what they hoped to accomplish by being at the meeting today. Here are some of the responses:

- Marketing
- Plan for future/mitigation
- Networking/support
- Encourage better work at local level
- Coordination with locals
- Make coordination easier/clearer
- Human aspect of well-being/protection
- Be aware of requirements/opportunities
- Recovery vs. mitigation resources
- Protection of transportation infrastructure
- Understanding of process/coordination
- Incorporate legislative changes
- Organizational leverage
- Education of the public (wildfire safety)
- Website/communication outreach
- GIS support (MEMPHIS, HAZ-US)
- Integrate resources
- Listen and learn
- Coordination of DOT and mitigation projects
- Coordination with Comprehensive Emergency Management Plan (CEMP) state plan

Summary: lots of interest in coordination and communication

## **State Plan Update**

Joy Duperrault briefly went over the State Plan update process. She gave a basic overview of each section as well as the Vision and Mission Statement and what to expect in terms of adjusting them. Through group discussion it was decided that three distinct sub-groups is warranted (see below). Participants were then asked to join a sub-group based on their expertise, interest, or involvement.

- Section 3: Risk assessment/vulnerability
- Sections 4 & 5: State Mitigation Plan and Local Mitigation Planning Coordination
- Sections 1, 2 & 6: Prerequisites, Planning process, and Plan Maintenance

**Break-out Discussion**

Everyone broke into their respective sub-groups and were asked to determine initial tasks/priorities needed to start the plan update process and to also outline a plan on how the sub-group will continue to meet throughout the year.

**Re-convene Break-out Groups**

When all members reconvened, Joy Duperrault asked each sub-group for a summary of their findings.

The group then agreed to quarterly meeting dates for the next year. For simplicity the meetings were decided to be the 2<sup>nd</sup> Tuesday of the designated quarterly month:

<b>Day of Week</b>	<b>Meeting Date</b>	<b>Duration</b>
Tuesday	January 13, 2009	1:00 – 4:00 p.m.
Tuesday	April 14, 2009	1:00 – 4:00 p.m.
Tuesday	July 14, 2009	1:00 – 4:00 p.m.
Tuesday	October 13, 2009	1:00 – 4:00 p.m.

The meetings above will be located at:

Capital Circle Office Center  
Sadowski Building, Room 305  
2555 Shumard Oak Boulevard  
Tallahassee, Florida 32399-2100

**Adjourn**

The participants were thanked and the meeting was concluded at 4 pm.